

RESIDENTIAL BUILDING PERMITS

Many residential building projects, from new houses and additions to small improvements, require a permit which helps protect the property owner, neighbors, and the village. Questions regarding the permit process can be directed to Permit Services at [847-923-4420](tel:847-923-4420).

Exterior Projects Requiring Permits

Below is a summary of common exterior projects that require permits:

Drain tile / drainage / grading	Roof repairs
Driveway / repair	Sewer repair
Electrical	Shed / gazebo / detached garage
Fence	Sidewalk / stoops
Fireplaces / Fire pits	Siding
Foundation repairs	Swimming pools
Patio / deck / balcony / steps	Underground sprinkler
Plumbing	

For a comprehensive list, visit the village's website at www.schaumburg.com/residentialpermits.

RENTAL PROPERTIES

The Community Development Department's rental inspection program for rented single-family homes has been developed to ensure rental properties are being safely maintained. The program requires an inspection of the exterior and interior of each rented single-family home and property.

Questions should be directed to Code Enforcement at [847-923-3700](tel:847-923-3700). Questions regarding rental licenses, applications or payments can be made by contacting the Finance Department at [847-923-4532](tel:847-923-4532).

Village of Schaumburg
101 Schaumburg Court
Schaumburg, IL 60173 www.schaumburg.com
847-895-4500

Code Enforcement Division of the
Community Development Department
847-923-3700



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Property Maintenance and Resource Guide



This guide has been developed to assist residents in preserving and enhancing the value of their homes and the aesthetic quality of the neighborhood. The purpose of the village's property maintenance requirements is to preserve property values while assuring a clean and attractive community. Residents are encouraged to maintain attractive homes that have a positive effect on the overall appearance of the neighborhood.

EXTERIOR PROPERTY MAINTENANCE

Property owners are required to meet village property maintenance codes and regulations in order to keep Schaumburg looking its best. The codes and regulations are enforced by the village to preserve residential properties, provide a safe environment and maintain property values. Schaumburg residents take pride in their homes and work hard to keep their property neat and attractive, resulting in well-maintained and beautiful neighborhoods. Property maintenance codes include items related to the overall maintenance and condition of the exterior of a home and yard, including siding and roof conditions, refuse storage, posting of address numbers, vehicle storage, and driveway condition.

Beginning in 2020, inspectors from the Community Development Department will be walking neighborhoods to systematically inspect each home. Inspections are expected to take place over a four-year period, with approximately 3,000 homes inspected each year. Notices will be issued to correct identified violations within a certain time period that will vary based upon the type of violation.

Residents must comply or submit a signed letter of intent that details their commitment to make the necessary repairs. Violations related to garbage storage, unlicensed vehicles, or tall grass are given specific compliance dates.

Thank you notices will be issued to homes that pass the inspection. For more information, contact [Deborah Parran](mailto:dparran@schaumburg.com) at dparran@schaumburg.com or dial **311** in the village.

COMMON MAINTENANCE ITEMS

Exterior Home Maintenance • Repair peeling paint and rotting wood, and address any other structure repairs.

Garbage Collection • Garbage, recycling and landscape waste shall be placed curbside the day of collection no later than 7am or may be placed the day prior to collection according to these seasonal requirements:

- After 6pm during April 1 – September 30
- After 4pm during October 1 – March 31

Garbage and recycling containers should be stored inside the garage, behind the home, or on the side of the home with approved screening.

Grass, Weeds and Shrubs • Maintain lawn below 8 inches in height. Trim bushes and shrubs.

Lawn Watering • Watering and sprinkling is prohibited between 11am and 5pm each day.

Yard Waste • Mulching lawn mowers are encouraged to reduce landscape waste. Lawn clippings and leaves can be placed in biodegradable bags at the curb for pick up. Do not rake leaves into the street or place them in plastic bags. Brush pickup is also provided seasonally for single-family homes only. Visit the village website for details.

Dead Trees • Promptly remove dead trees and shrubs from your property.

Address Numbers • Post numeric numbers on the home and at the home's entrance so that they can be easily seen. Use numbers with contrasting colors that are at least 4-6 inches tall.

Driveway parking • Vehicles parked on the driveway must be properly licensed and drivable and not parked over the sidewalk.

Recreational vehicles • Vehicles such as boats and trailers must be parked on an approved parking surface like a driveway.