



**UTILITY COMPANY PERMIT APPLICATION & RECEIPT**

**\* REQUIRED – DO NOT LEAVE REQUIRED SECTIONS BLANK**

GENERAL PROJECT INFORMATION			
Utility Company Name:			Date:
Address:	City:	State:	Zip:
Project Name:			
Utility Co. Project Reference #: *			
UTILITY COMPANY CONTACT PERSON		UTILITY COMPANY FIELD CONTACT PERSON	
Name:		Name:	
Title:		Title:	
Phone #:	Cell #:	Phone #:	Cell #:
Email:		CONTRACTOR INFORMATION	
		<i>If known, attach contractor information with the cover letter.</i>	
ADDRESS LOCATION OF WORK TO BE DONE (Fill out range of multiple addresses)			
Number:	Direction:	Street Name:	
Total Linear Feet: *		Cross Street:	
Have you reviewed the special conditions on page 2?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Do the permit plans show the existing Village Utilities?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Are the proposed improvements 5 feet away from the Village's water main?			<input type="checkbox"/> Yes <input type="checkbox"/> No
When are the improvements anticipated to start? *			Click here to enter a date.
<b>PLEASE NOTE: Attach plan (map/diagram/sketch) of work to be done to this permit application</b>			

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FOR VILLAGE USE ONLY			
Village Project Name:			
Permit #:	Reviewer:	Inspector:	
Permit Fee Due: \$	Reference #:		
Permit Approved By:			Date Approved:

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### **Special Conditions:**

1. Please be advised the Village has reviewed and approved the utility work as indicated on the enclosed permit. This permit is authorization by the Village of Schaumburg to perform the work in accordance with the plans heretofore submitted to the Village. It does not purport to grant an easement or authorization of the use of private property.
2. Should future construction and operation of said right of way or public easement by the Village of Schaumburg require alteration or change of location of the improvement referred to herein, such change shall be made by the Permittee(s), its successor or assigns upon the written request of the Village of Schaumburg without expense to said Village.
3. **THE CONTRACTOR MUST NOTIFY ALL RESIDENTS AND BUSINESS OWNERS ALONG THE ROUTE PRIOR TO CONSTRUCTION.** Verification of said notification (letters, door hangers, emails, etc) shall be provided to the Village of Schaumburg.
4. The Contractor must notify J.U.L.I.E for the location of the underground utilities prior to commencement of digging.
5. Trench backfill is required for all excavations under existing pavement and within 2' of pavement.
6. The utility company or their contractor must maintain the appearance of the work zone. This shall include **restoration to like conditions within 7 days of completion of work.** Mowing and trimming of disturbed areas may be required as directed by the Village of Schaumburg.
7. The utility company and/or their contractor shall follow jurisdictional lane closure restrictions and all traffic control devices must conform to IDOT Highway Standards and the latest edition of the Manual on Uniform Traffic Control Devices (MUTCD). Additionally, the contractor must maintain a construction zone that follows the latest ADA requirements and appropriate signage.
8. The contractor is responsible to check the land records or contact all local owners to determine the location of any private utilities, services, including private electric, invisible fence cables, sanitary and water services or irrigation lines within their work area.
9. **The proposed utility line shall be located 5 feet from the centerline of the existing Village of Schaumburg water main. If a conflict in the field does not allow for this, contact the Village to determine the best routing solution.**
10. Due to safety concerns and to provide timely service to our residents and businesses, all hits to Village-owned infrastructure will be repaired by either Village Staff or a Village's on-call contractor; unless otherwise authorized by the Village. All costs associated with these repairs will be back charged to the utility company in which the permit was issued.
11. Included with permit application submittals, the utility company and/or contractor must provide the Village a summary, in writing, of the proposed utility improvements including the benefits to local residents and businesses.